



**KERR VILLAGE BUSINESS IMPROVEMENT AREA
BOARD OF DIRECTORS MEETING**

Location: B-363 KERR STREET, OAKVILLE, ON

Date & Time: Thursday, October 24, 2019-8am

**DRAFT
MINUTES**

BOARD MEMBERS	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Robert Nashat, Tracey Dreesen, Noel Lourenco, Chris Stadnik, Bob de Hoog, Joe Martineau, Dave Walsh
PRESENT	Don Wilson, Dr. Theresa Bankey
PROXY	
REGRETS	
GUESTS	Denesh Balar, CEO & Founder, Techville Group of Companies. Re: to express concerns on behalf of merchants as the Oakville Commons regarding Notice of Complete Application and Public Information Meeting Zoning By-law Amendment 550 Kerr Street Oakville Developments (2010) Inc. File No. Z.1616.55, Ward 2.

Item #	Item Description
1.	Call to Order: 8:00am
2.	Approval of Agenda: NOEL,CHRIS
3.	Declaration of Pecuniary Interest: NONE
4.	Approval of Previous Meeting Minutes: NOEL,CHRIS
5.	Development: <ul style="list-style-type: none"> Notice of Complete Application and Public Information Meeting Zoning By-law Amendment 550 Kerr Street Oakville Developments (2010) Inc. File No. Z.1616.55, Ward 2. Concerns were expressed by the merchants on the side of 550 Kerr Street Information regarding boundary change request within the Kerr Village BIA Motion made to defer the boundary change request to the Town of Oakville.
6.	Special Events & Sponsorship <ul style="list-style-type: none"> Kerrfest wrap up. Dates for next year would be Sept 11, 12, 13 (Labour Day on Monday the 7th) Report was made regarding Kerrfest from the past year by the Special Events Committee. It was also discussed about doing another event in the late Spring and early Summer in Westwood Park. Look at cost for the old senior lot (now parking lot) to do an event on a Sunday. 25th Annual Kerr Village Christmas Tree Lighting & Holiday Market Friday November 29th. Holiday Market 5-9pm & Tree Lighting 6-8pm. Oakville Santa Claus Parade is Saturday November 16. Holiday Social Date for 2019? Wed Dec 4? (2018 was Wed Dec 5th) Motion to have social at The Boot. Dean & Chris
7.	Streets Scaping: <ul style="list-style-type: none"> Update: Town of Oakville re: Main Street Revitalization Strategy for Kerr Village. (Provincial Grant) As per our previous board meeting Urban Design is requesting quotes and will give us a status report in near future or at the November Board Meeting. 2020 Planter Baskets and Flowers have been ordered through Town of Oakville Horticulture.
8.	Strategic Planning: Need to set a date & time where we can have a full quorum. Agenda will be provided to set direction & priorities for 2020. Thursday November 14, 7-10am.
9.	Executive Director Report: Doug Sams
10.	New Business:
11.	Adjournment: 9:07am
12.	Next Meeting Date: Thursday November 14, 2019 Strategic Planning for 2020



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EXECUTIVE DIRECTOR REPORT

- October Visit by Accountant
- Kerrfest wrap up with Logistics Team
- Kerrfest wrap up with HPD
- Tree Lighting & Holiday Market Meeting with HPD
- Kerrfest planning for 2020- Ops plan, performers, dates, sponsors
- OBIAA Board Meeting, Advocacy & Communications Meetings
- Tree Lighting & Market Logistics with Town of Oakville & Gear Music
- Moved storage at Old Post Office to basement
- Social Media Posts
- Problem solved google maps on Website (API code needed Google)
- Visit Oakville Meeting
- Hosted Visit Oakville FAM Tour Stop in Kerr Village
- Small Business Week Booth at Oakville Convention Centre
- Assisted with Promoting Businesses for People Choice Awards
- Site Visit Westwood Park for placement of Memorial
- Problem solving with garbage & graffiti
- Attended Oct 7th Public Meeting re: development application 550 Kerr St
- Submitted Road Allowance Request Tree Lighting
- Requested Tim Horton Truck for Tree Lighting
- Visited several merchants
- Met with Board Chair and Ward 2 Councillor